

**1.0 PURPOSE**

The purpose of this policy is to adopt fees in order to offset some of the Administration costs for time expended by administration on the proceedings under the *Tax Enforcement Act.*

**2.0 POLICY**

Pursuant to *Section 19(1)(a)(vi) of The Tax Enforcement Act,* the following schedule outlines the charges that will be added to and form part of the arrears of taxes:

Preparation list for Council & Advertising ………………. $25.00

Register Tax Lien ………………..$25.00

Six Month’s Notice ………………..$125.00

Provincial Mediation Board Consent ……………..…$50.00

30 day Notice ……………..…$50.00

Request to Registrar ……………..…$50.00

Administration costs shall be added to the arrears of the taxes after each step of the proceedings has been completed as listed on the above schedule.

**3.0 GENERAL**

Should the Town of Bruno utilize the services of a professional Tax Enforcement company, the fees to form part of the arrears of taxes shall then be the actual charges as charged by the Tax Enforcement Company.

Adopted by Council of The Town of Bruno at its June 18th, 2019 meeting.